



KEEMEE SECURITY & FIRE SERVICES

Protecting you since 1985

PROSPECTUS

2024

CONTACT NUMBERS:

- **VIKRAM BANERJEE – 9674024403**
- **AMIT CHAKRABORTY - 7980200232**
- **EX-BSF TAPAS DUTTA – 9051612132**

ORGANIZATION CREDENTIALS

PARTICULARS	DETAILS
Name of the organization	KEEMEE SECURITY & FIRE SERVICES
Registered Office Address	13, Royd Street, 2 nd floor, Park Street, Kolkata – 700016
Operational Office & Training Centre Address	13F, Ballygunge Place (East), Kolkata – 700019
Year of Incorporation	1985
Partnership Act 1932 Registration Number	L39384
Professional Tax Registration Number	191005733288
ISO 9001:2015 Certificate Registration Number	KDACQ202107094
Private Security Agency License Number	132/WB/PSA/2021 dated 26/AUGUST/2021
EPF Registration Number	WB/PRB/25666
ESIC Registration Number	41000-20699000-1002
Shops & Establishments Number	KL04172N2020000070 dated 18/JULY/2020
Labour License Number (Contract Labour R & A Act)	183/L-61/2001/LCS dated 27/AUGUST/2001
Income Tax PAN	AADFK6272H
Service Tax Registration Number	AADFK6272HST001
GST Registration Number	19AADFK6272H1Z4
MSME UDYAM Registration Number	UDYAM-WB-10-0023918
Labour Welfare Fund Number	ON200640

SCOPE OF WORK

We have been providing the following services across the Eastern part of the country

since 1985:

- Security Management
- Fire-prevention management
- Payroll Management
- Property Management
- Facility Management
- Security Risk and Fire Hazard Survey
- Training and assessment towards Security Risks and Fire Safety
- Consultancy services on Human Resources (HR) and Industrial Relations (IR)

issues

THE TEAM

Name of Partners	Capt. Bidyut Kumar Banerjee, Master Mariner 13, Royd Street, Kolkata – 700016 Mobile – 98314-34403
	Mr. Kunal Nandy 13, Royd Street, Kolkata – 700016 Mobile – 98300-79657
Name of Advisors	Mr. Tridib Biswas Ex-CISF Executive and author of “ATANDRA PRAHARI”, the only book on security concepts and perceptions in Bengali.
	Mr. Amlan Mitra, HR & IR Expert
	Mr. Ramesh Jha – RPG Group Accounts & Statutory Compliance
Bankers	HDFC BANK – EKDALIA BRANCH A/C Number 50200028235706
	Indian Overseas Bank – BALLYGUNGE RAILWAY STATION BRANCH A/C Number 001302000003245
	AXIS BANK – KASBA BRANCH A/C Number 914020048390723

IDEOLOGY

OUR GUIDING PRINCIPLES:

- » Thorough understanding of the client's requirement
- » Provision of resources necessary to meet the requirement
- » Staff recruitment based on the best potential and thorough verification
- » Train and motivate supervisors
- » Build leaders and teams
- » Regular training & refreshers
- » Positive motivation
- » Internal promotion
- » Proactively alert for every security and emergency risk.
- » Regular client meetings and feedback.
- » Providing positive support to the client for maintaining up to date compliance with various Acts & Rules.
- » Providing appropriate and errorless Payroll management of any organization as per their requirements.
- » Outsourcing the manpower of any organization as per their requirement by providing them all the facilities as per the guidelines of that organization.
- » Providing support services in the form of auditing the documents related to compliance with various Acts and Rules.

HR POLICY

Keemee Security and Fire Services believes personal welfare and professional development are keys to success. It pays the staff well, on time, provides a free uniform and give additional benefits as and when applicable. We provide our employees with development training to help them achieve professional growth. A positive working environment delivers better services to you.

GOVERNMENT COMPLIANCES

Every guard is explained their rights and responsibilities within the parameters of company's policy. Keemee adheres to all compliances: PF, ESI, Gratuity, Bonus, National and Gazetted Holidays. Keemee follows the Minimum Wages policy as directed by governing State/Central Governments/Boards.

TRAINING SCOPE

Our trainers are not tied to just one training methodology, but use a number of techniques, including formal inputs, indoor and outdoor experiential activities, mentoring and coaching to reflect organizational culture, individual learning preferences, and desired outcomes. Practical sessions are in dyads for Unarmed Combat and Individual exercises for First Aid, Fire Prevention & Control.

SERVICE DELIVERY

We are equally flexible in our service delivery. Programs can be run at client's own premises, at our training area, or other convenient venues. This flexibility, coupled with our attention to detail and quality focus, ensures that our clients receive the service that best suits them.

GENERAL TRAINING & DEVELOPMENT PLAN

BASIC COURSE includes topics as specified by the Private Security Agencies

Regulation Act 2005 like:

1. Conduct in public and correct wearing of uniform
2. Physical fitness training
3. Physical security of assets, security of the building or apartment, personnel security, household security
4. Fire fighting
5. Crowd control
6. Examining identification papers including identity cards, passports and smart cards
7. Understanding English as normally encountered in the identification of documents arms license travel documents and security inspection sheet
8. Identification of improvised explosive devices
9. First Aid
10. Crisis response and disaster management
11. Rudimentary knowledge of the Indian Penal Code right to private defense procedure for lodging first information report in the police station
12. Badges of rank in police and military forces
13. Identification of different types of arms in use in public and police
14. Use of security equipment and devices

ON-THE-JOB-TRAINING is customized and site specific

1. Access Control
2. Frisking of employees, visitors & vendors (If permitted by the client)
3. Vehicle Search
4. Visitor Management
5. Identification of Computer parts and accessories
6. Fire Alarm Systems
7. CCTV Monitoring & reporting
8. Vehicle Parking & Control
9. Materials Gate Control
10. Surveillance of Utilities, HVAC, Server room, Generator etc.
11. Patrolling and surveillance of premises
12. Transport control and reporting
13. Surveillance at the Canteen/Mess
14. Melee self-defense manoeuvres
15. Reporting on deviations to the client

REFRESHER COURSES which further sharpen the Knowledge and Skills:

1. First Aid & CPR
2. Communications & Reporting
3. Fire Prevention & Control
4. Guarding Skills
5. Dealing with People
6. Customer Care
7. Emergency Procedures
8. Evacuation Drill

SPECIALIZED COURSES like:

1. Fire Prevention & Control
2. Bomb Detection & Search
3. First Aid and CPR
4. Emergency Procedures
5. Evacuation Drill
6. Traffic Management
7. Material Control
8. CCTV Monitoring
9. Shopping Mall Security
10. Hospital Security
11. IT/BPO Security
12. Risk Analysis
13. Security Survey Audit & Security Design
14. Hostage negotiations and Crisis Management
15. Operations Managers Course
16. Branch Managers Course
17. Junior Supervisory Course
18. Junior Managerial Course
19. Advanced Management Course
20. Assignment Supervision & Management Course

STATUTORY COMPLIANCE MANAGEMENT

With scores of labour law compliances required of Indian companies, organizations can spend a significant amount of time ensuring that they are compliant with all these provisions, with no guarantee of full compliance. These include but are not limited to the following regulations:

- Factories Act
- Professional Tax Act
- PF & Misc. Provision Act
- Shop and Establishment
- ESI Act
- Minimum Wages Act
- Labour Welfare Fund
- Bonus Act
- Maternity Benefit Act
- Payment of Gratuity Act
- Payment of Wages Act
- Contract Labour Regulation and Abolition Act

As one of the largest players in the Staffing Business, Keemee has built a reputation of maintaining a 100% statutory compliance record with regards to both its employees and its clients. Our strong focus on Statutory Management and Statutory Compliance in HR has caused us to develop a highly sophisticated infrastructure designed to manage large scale and diverse requirements of our clients. This infrastructure consists of a sizeable team of legal and labour law experts, who possess the relevant academic and practical knowledge to address every aspect of Indian labour law.

WHY US

With the passage of time the business of private security agencies is blooming rapidly all over the country. Thousands of security providers are coming up without having any professional expertise, training infra-structure or basic requirement to compete in this business. Most security guards are engaged in security duties without any basic training or knowledge or technical know-how.

However, there are exceptions, and we are one of them.

- * We strongly believe that security is a management function and as a service provider it is our responsibility to help the Management to reach to its desired goal.
- * We analyze risk factors and initiate strategic preventive measures at regular intervals.
- * Recruitment of our Guards is based on antecedent verification & we don't compromise with it.
- * We give more importance to professional ethics than ease-of business.
- * Security functioning is not a one-day affair but a continuous process of development, therefore, we conduct periodical security education to our personnel under an experienced professional to cope up with the changing security threats.
- * We maintain round the clock monitoring on guards with the deployment of security Supervisors and Field executives.
- * During an emergency or crisis, we are committed to stand by within Quick Reaction Time (QRT) of 1 hour.

LIST OF CLIENTS

MULTI-NATIONAL COMPANIES:

- » LINDE INDIA LIMITED
- » KYOCERA DOCUMENTS SOLUTION INDIA PVT. LTD.
- » BATA INDIA LIMITED

PUBLIC LIMITED COMPANIES:

- » DUNCANS INDUSTRIES LIMITED
- » USHA MARTIN LIMITED
- » DUNCANS TEA LTD
- » RUIA & SONS PVT LTD
- » KREBS MANUFACTURING & SERVICES LTD.
- » WARREN TEA LTD
- » WILLIAMSON MAGOR & CO. LTD.
- » STONE INDIA LIMITED
- » GWK LIMITED
- » HALDIA PETROCHEMICALS LTD
- » NATIONAL ORGANIC CHEMICALS LTD

HEAVY PLANT:

- » ROHIT FERRO TECH LIMITED- HALDIA
- » IMPEX METAL & FERRO ALLOY PVT. LTD.
- » LUMINO INDUSTRIES LTD.
- » LASER CABLES PVT. LTD.
- » DEWRANCE MACNEILL GEARS LTD
- » SRI VASAVI INDUSTRIES LTD
- » NEZONE TUBES LTD
- » ANKIT METAL & POWER LIMITED
- » MACNEILL ENGINEERING LTD
- » FLENDER LIMITED

COMMERCIAL FIRMS:

- » MANAS FLOUR MILLS LIMITED-DANKUNI
- » VIKASH UDYOG LTD.
- » UNIVERSAL TRAILERS
- » ELCTRO ALLIED PRODUCTS
- » SALASOR TOWERS PVT. LTD.
- » SUPER FORGINGS & STEEL LTD.

- » T & I PVT. LTD.
- » M.S. INDUSTRIES & FORGING (P) LTD.
- » APPOLO MOTOR PVT. LTD.
- » NEWBY TEAS OVERSEAS PVT. LTD.
- » MANGAL KALASH OWNERS' ASSOCIATION
- » BHALLA'S CARPETS
- » EYELID MERCHANTILE PVT. LTD.
- » G-NEXT IMAGES
- » S. K. DEVELOPERS PVT. LTD.
- » SHANKER LOGISTIC PVT. LTD.
- » SHIVA WRITING CO. PVT. LTD.
- » AJEYA VYAPAAR PVT. LTD.
- » VERSATILE WIRES PVT. LTD.
- » CAPITAL PHOTO SERVICES PVT. LTD.
- » H.C. GRIDDINGS PVT. LTD.
- » TRISHITA CORPORATION LTD. LTD.
- » KILBURN OFFICE AUTOMATION LTD.
- » VERSATILE METAL CONCEPTS PVT. LTD.
- » PAHARPUR COOLING TOWERS LTD.

- » SAGAR FLASHLIGHT LTD.
- » SIMPLEX PROJECTS LTD.
- » EASTEND TRADERS & ASSOCIATES
- » TALBOT & CO
- » PRAGATI LIFE ADVISORY SERVICES PVT LTD.
- » EEE ENGG. PVT LTD.
- » KRISHNA TECHNOCHEM PVT LTD.
- » CIRIA TANNING CO. PVT. LTD.
- » DEEP SERVICES PVT. LTD.
- » THE MURARKA PAINT & VARNISH WORKS LTD.
- » INDIAN JUTE INDUSTRIES RESEARCH ASSOCIATION
- » REGENCY PLAZA PVT. LTD.
- » ESPACE PLANNING SERVICE LTD.
- » T. N. GUPTA PVT. LTD.
- » PREMIERS TEA LTD.
- » V. K. OILS LIMITED
- » EASTERN EQUIPMENT ENTERPRISES
- » ESPACE PLANNING SERVICE LTD.
- » ASSOCIATED TRANSPORT CORPORATION PVT LTD.

» ATITHYA DELCOM PVT LTD.

» ARA WAREHOUSING PVT LTD.

» AKSHAR SALES PVT LTD.

» AVIKAR TRADECOM PVT LTD.

BANKING SECTOR:

» ALLAHABAD BANK - KOLKATA & HOOGHLY

» AXIS BANK LTD - SALT LAKE AREA

» UNITED BANK OF INDIA - SALT LAKE AREA

EDUCATIONAL SECTOR:

» NATIONAL HIGH SCHOOL - BOYS & GIRLS DIVISION

» MAINLAND INSTITUTE OF ORIENTAL CATERING

» INDIAN INSTITUTE OF ARCHITECT

» THE FRANK ANTHONY PUBLIC SCHOOL

PHARMACEUTICAL DIVISION & HOSPITALS:

» EAST INDIA PHARMACEUTICAL WORKS LTD

» ASG BIOCHEM PVT LTD

» WOODLANDS MULTISPECIALITY HOSPITALS LTD

» NATURE CURE & YOGA CENTRE

» STRASSENBURG PHARMACEUTICALS LTD

» CATHOLIC RELIEF SERVICES

» CHITTARANJAN NATIONAL CANCER RESEARCH INSTITUTE

» SADHANA AUSADHALAYA

RESIDENCE OF HIGH-PROFILE PERSON:

» MR. SURESH KUMAR PATNI - GROUP CHAIRMAN OF

PATNI GROUP

» MR. NARA NARAYAN GOOPTU (EX-ADVOCATE GENERAL -

W.B

» MR. INDRANIL GHOSH - CHIEF EDITOR - THE TELEGRAPH

DAIRY & HATCHERY SECTOR:

» BHASA AGRI LLP

» DOLLONS' FOOD PRODUCTS LTD

» VIDYA SAGAR DAIRY PVT LTD

» ARAMBAGH HATCHERIES LTD

» DANKUNI HATCHERIES LTD

» BLUE CROSS HATCHERIES LTD

» KOLKATA DAIRY PRODUCTS LTD

» INDIA DAIRY PRODUCTS LTD GOVERNMENT SECTOR:

» KALYANI FEED MILLING PLANT

» SHILPA BARTA PRINTING PRESS

» CENTRAL STORE & WORKSHOP – PWD

TEMPLE PROPERTY AND RELIGIOUS TRUSTS:

» SHRI SHRI ISHWAR SITA RAM JI TEMPLE

HOTEL / FOOD & BEVERAGE INDUSTRIES:

» HOTEL VICTERRACE INTERNATIONAL

» HOTEL ASTON INTERNATIONAL

» HOTEL VICTERRACE REGENCY

» OH CALCUTTA - FORUM MALL

» HAKA THE CHINA RESTRO - CITY CENTRE 1

» MAACHAN - MANI SQUARE MALL

» MAINLAND CHINA & OH CALCUTTA - SILVER SPRING MALL

- » FLAME & GRILL + MAINLAND CHINA - SOUTH CITY MALL
- » MAACHAN & MAINLAND CHINA - AVANI MALL – HOWRAH
- » MAINLAND CHINA - GURUSADAY ROAD
- » BOHEMIAN FOODS PVT. LTD
- » VICTERRACE ENTERPRISE PVT. LTD.
- » MAINLAND CHINA - JUNCTION MALL DURGAPUR

HOUSING COMPLEX & PROJECTS:

- » ALOKTIKA HOUSING COMPLEX - NEW TOWN, RAJARHAT
- » GOVARDHAN RESIDENT'S WELFARE ASSOCIATION -
MANDEVILLE GARDEN
- » REGENT SAGAR FLAT OWNERS' ASSOCIATION
- » ANIMIKHA SANJORI APARTMENT RESIDENTS' WELFARE
ASSOCIATION
- » CHANDRA MAHAL RESIDENT WELFARE ASSOCAITION
- » PURTI COLORS OWNERS' ASSOCIATION
- » BHUSHAN POWER & STEEL LTD. - NEW ALIPORE GUEST
HOUSE
- » PRABHU NIWAS - JUDGES COURT

» SHELTER CO-OPERATIVE HOUSING SOCIETY LTD -

ANUPAMA PHASE - II

» BALLYGUNGE PLACE PANKAJ APARTMENT OWNERS'

ASSOCIATION

» HERITAGE PRINCES OWNERS' ASSOCIATION - MAYFAIR

ROAD

» DUKE RESIDENCY OWNERS' ASSOCIATION -

TOLLYGUNGE

» CALCUTTA GREENS HIG-B RESIDENTS' WELFARE

ASSOCIATION

» A.G. BENGAL EMPLOYEES CO-OPERATIVE HOUSING

SOCIETY LTD

» KOYLA VIHAR VASUNDHARA HOUSING COMPLEX

» EKTA HEIGHTS APARTMENT OWNERS' ASSOCIATION

» NIRAVRA CO-OPERATIVE HOUSING SOCIETY LTD

» PEERLESS DEVELOPERS LTD

MARKETS & MALL:

» SATYA NARAYAN PARK A.C. MARKET

GALLERY











