

BAID SHAH & CO.

CHARTERED ACCOUNTANTS



FIRM PROFILE

Head Office:

Siddha Pines, Silver-1
SL 201A, 2nd Floor, Rajarhat Main Road
Opposite Derozio College
Kolkata - 700136

Second Office:

Poddar Court, Room No. 341,
3rd Floor, Gate No. 2,
18, Rabindra Sarani, Kolkata – 700001



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casunilbaid@gmail.com

Website : www.baidshah.in

Proprietor:

Sunil Kumar Baid
B.Com. (Hons), F.C.A

Firm Reg. No. : 328884E

MEF No : MEF64815

RBI UCN - 957282

Vision Mission and Values

Our Vision

“To be the most admired Chartered Accountancy firm that enables the continued progress of customers by being responsive to their needs”

We believe that business should concentrate on hard core business functions of operations and marketing and leave their non-core functions, such as Accounting, Financing & Compliances, to professionals like us. Our team is led by experienced and young Chartered Accountants, who are well versed with Accounting, Financing & Compliance practices.

We are focussed on building long term relationship with our clients with a flexible approach to achieve the desired results.

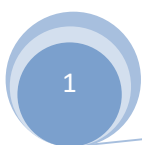
Our Mission

“To excel in the areas of consultancy beyond the satisfaction of the clients by linking best practices of the profession, by pioneering innovations to the profession and by sharing expertise with the members of the profession”

We aspire to provide best auditing, taxation, consultancy and financial management services through best modern contemporary practices to variety of clients along with outsourcing services in the field of Finance & Accounting. Our motto is to deliver expected agreed upon results in a timely, transparent and ethical manner as per the requirements of business.

Our Values

- Integrity
- Sharing and Blended Learning
- Respect for Individual
- Outstanding Value to Market and Clients
- Leading Change and Innovation



The Firm

Prologue

Baid Shah & Co. was registered as a CA firm with the Institute of Chartered Accountants of India in the year 2014 and is having its Head office at Kolkata headed by its proprietor CA Sunil Kumar Baid. The firm is a professional services firm which provides audit, taxation, financial advisory and consulting to a wide range of clients. We have Head office at Rajarhat, New Town, Kolkata and Second office at Poddar Court, Central Kolkata to give doorstep & prompt services to the clients specifically in the Eastern part of India.

Profile of the Proprietor

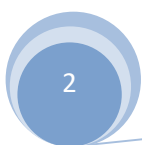
Sunil Kumar Baid is a fellow member of the Institute of Chartered Accountants of India (FCA). He is very sound in the field of Taxation, Auditing, Corporate compliances and is having an experience of 9 years in practice. Before starting the practice he was in service for more than 5 years and has gained rich experience while working with large and midsized corporate across cement, steel and mining sectors.

He has handled Audit, Accounts, Taxation, Compliance, and financial activities during his professional career as briefed below:

- Statutory Branch Audit of UCO Bank for the FY 2017-18, 2018-19, 2019-20 and FY 2020-21
- Empanelled as a Stock Auditor with Bank of Baroda (at present Cooling Period), Punjab National Bank, Bank of Maharashtra, Union Bank of India, Central Bank of India and Allahabad Bank (before merger)
- Administer all direct tax process and compliance, including corporate tax, transfer pricing, tax financial related certifications and withholding tax.
- Filing of Income Tax returns, prepare submissions and attend to assessment and appeal hearings before income tax authorities.
- Finalisation and Presentation of Financial Statements as per applicable accounting standards & revised schedule VI.
- Preparation and review of Management Report, Accounting Policies, Notes to Accounts and other Financial disclosures including Public Disclosures and Print Media disclosures.
- Monitoring the compliance with Regulatory Guidelines and requirements on a regular basis
- Proficient in GST advisory services including claiming of GST refund and handling GST litigations etc.

Our Service Offerings

We have a rigorous set of client service standards. These standards are followed throughout the firm to ensure quality service to all our clients. Our rigorous client service standards are designed to ensure that



we fulfil our professional responsibilities to the satisfaction of our clients. We follow multi-disciplinary approach considering the quality control compliance through our professional staff to ensure the best service. We can provide the following categories of services:

Auditing and Assurance Services

- Statutory Audit of Companies and LLPs
- Statutory Branch Audit of Public Sector Banks
- Conducting Stock and Receivables Audit on behalf of PSU Banks
- Tax Audit under Section 44AB of the Income Tax Act, 1961.
- Audit under other sections of the Income Tax Act, 1961 such as 80HHC, 80-IA, etc.
- Internal Audits.
- Audit under specific Statutes

Goods and Services Tax (GST)

- GST registration for new business.
- Monthly Compliances, Assessment and Audit under the GST regime.
- Handling GST Litigations
- Filing of GST Appeals
- Advisory Services on GST refunds on Export and Inverted Duty Structure

Income Tax

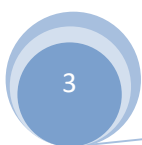
- Preparation of Income Tax Return
- Assessment of Tax returns
- Tax Planning and MAT calculation
- Advance tax estimation and deposit.
- Providing regular updates on amendments, circulars, notifications & judgments.
- Filing Income Tax and Wealth Tax returns for all kinds of assesses.
- Income tax appeals before CIT(Appeals)

Management Assurance Services

- Evaluation of Accounting System and Internal Controls
- Management audit
- Workflow and System studies of Organisations

Accounting and Related Consultancy

- Accounting Systems Setup and accounting manual creation
- Complete Maintenance of accounts of the entity & preparation of financial statements
- Preparation of management information systems (MIS)
- Inventory Record maintenance
- Debtors and Creditors Accounts Processing



Corporate Services

- Incorporation of Indian Companies and Foreign Companies in any State of India.
- Consultancy on Company Law matters.
- Filing of annual returns and various forms, documents.
- Secretarial Matters including share transfers.
- Maintenance of Statutory records and registers.
- Change of Name, Objects, Registered Office, etc.
- XBRL filing

Tax Deducted At Source (TDS)

- Advice on all matters related to compliance of TDS/TCS provisions.
- Periodic review of TDS/ Withholding Tax compliance.
- Computation of monthly TDS.
- Issue of monthly/annual TDS certificates.
- Filing of quarterly E-TDS/Manual Returns.
- Filing of Correction Statements.
- TDS assessment.
- Assisting in getting Nil or lower rate TDS deductions Certificates
- Consult client to collect all relevant data for implementation
- Identify and develop business processes and demonstrate good report writing skills.

Epilogue

Baid Shah & Co. brings world-class capabilities and deep local expertise to help clients succeed wherever they operate and delivers high quality services by combining the best resources.

We are unified through our core values Integrity, Sharing and Blended Learning, Respect for Individual, Outstanding Value to Market and Clients, Leading Change and Innovation to develop as professional services firm providing audit, tax, enterprise risk services, financial advisory and consulting to a wide range of clients.

We are committed to develop client service objectives that will enable us to fulfill our professional responsibilities, satisfy our client's needs, and exceed their expectations.

